**Interview Guide: TRIP Navigators**

*Please note: This is an interview guide, intended to be used flexibly, to allow for a conversational flow to the interview while covering the topics below. Prompts are included here as possible suggestions for elaboration if responses are short.*

Thank you for talking to me today. I want to learn about your experience with the Translating Research Into Practice (TRIP) study overall, as well as your opinions on specific components of TRIP. First, I’d like to talk about TRIP’s goals and activities. After, we will discuss what you think about TRIP – your likes and dislikes and if it works for your organization. Lastly, we will discuss specific parts of TRIP in more detail. There are no right or wrong answers to the questions I’m going to ask you today, I really just want to hear your thoughts and opinions.

Do you have any questions before we get started?

**PART 1: GENERAL KNOWLEDGE AND OPINIONS OF TRIP OVERALL**

**We will first begin by talking about TRIP generally.**

**OPENING QUESTION:** To start, what is your title and position and how long have you worked at this hospital?

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| **TRIP** | | |
| **Concept** | **Questions** | **Prompts** |
| Intervention Purpose | From your perspective, what do you think the TRIP study is aiming to achieve? |  |
| Intervention Activities | In your own words, describe what activities you do that are specifically part of the TRIP study. |  |
| Navigator Role | What is your role in TRIP? | What do you like about this role?  What do you dislike?  What challenges do you face in completing TRIP activities? What’s hard to get done?  How has your role changed from prior to TRIP? What is consistent with what you did before? |
| Navigator Activities | Tell me about a typical day in your role as a patient navigator.  In what ways do you incorporate TRIP activities or goals in your interactions with patients?  *NOTE – Here, as compared to “Navigator Role,” we want to glean concrete actions. Ensure that interviewee is providing examples of specific tasks and activities rather than general description of navigator roles.* | For example, what activities or tasks do you do as a part of TRIP?  In what ways has the TRIP study goals and activities aligned with your navigator/*position title* role and responsibilities? In what ways have they differed?  How do TRIP navigation activities with patients compare to your previous navigation encounters? |
| Non-TRIP Navigation Team | Who are other key personnel or colleagues involved in your navigation process?  Which of these colleagues play a role in TRIP activities? | Would you interact with these key personnel prior to TRIP or did this develop as a part of TRIP? |

**PART 2: FEEDBACK REGARDING TRIP EXPERIENCE**

**Now that I have a better idea of what TRIP and your role is, I want to hear what your opinions about the study – your likes, dislikes, and if TRIP a good fit for [*site*].**

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| **Concept** | **Questions** | **Prompts** |
| TRIP Acceptability | How well is TRIP working for you?  How well is TRIP working for patients at your site?  In what ways is it a good fit?  *Alternatively:* Do you feel like TRIP’s goals are helping your organization reach its goals? | How so? Why? What needs does it meet?  If not, why not? What needs does it not meet?  What could be improved? |
| TRIP Reach: Site | Here, at [*site*], are other people [*providers/support staff working with breast cancer continuum*] at your institution aware of TRIP? Who? How much do other people at your institution know about TRIP?  How has the TRIP project or its activities been communicated with others at your site?  (Examples: Social workers, doctors, administrative staff, or other key stakeholders.) | If yes, who? How did they learn about TRIP?  If not, why not? How can we help other people here learn about TRIP?  How has this awareness (or lack of awareness) affected your work?  How has TRIP changed the practice of navigation at your site, if it has at all? |
| TRIP Reach: Patients | How successful do you feel TRIP has been at **reaching** all **eligible** patients?  *Bring copy of TRIP eligibility criteria to use for prompting.* | What helps you reach TRIP patients?  Which patients has TRIP not reached so far? Why? |

**PART 3: COMPONENT SPECIFIC QUESTIONS**

I will now ask you some questions about each component of TRIP, including the navigation guidelines, the shared patient registry, and the social needs screening.

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| **Navigation Guidelines** | | |
| **Concept** | **Questions** | **Prompts** |
| Fidelity/Adherence | When we did our initial training and in our follow up encounters, we gave you navigation guidelines [*present navigation guidelines to participant*]. Can you tell me about your experience using the guidelines?  To what extent do you think you follow the navigation guidelines?  Of these steps, which did you use most often? Which do you use least often? | What is easy to follow? Why?  What is more difficult? Why?  What steps are you more likely to follow? Why?  Which are you less likely to follow? Why? |
| Acceptability  Likes/Dislikes | How well do the guidelines work for you?  How well do the guidelines work for your patients?  What did you like/dislike about the navigation guidelines? | From your likes and dislikes of the navigation guidelines, how might you change the guidelines?  What could be done so that the guidelines would better suit:   * Your navigation style * Your workflow * Patients’ needs * Your site’s goals?   How do you feel about the training on the different components of TRIP (navigation guidelines, shared registry, social needs screening)? |
| Guidelines Closing Question | Is there anything else regarding the navigation guidelines that you would like to comment on? |  |
| **Registry** | | |
| Usability | How well does the shared registry work for you?  How well does the shared registry work for your patients?  Tell me about your experiences using the shared registry? | What are the challenges to using it? What were ways, if any, that you were able to overcome the challenges to using the shared registry? |
| Fidelity/Adherence | What features of the registry do you use? | Which features do you use most?  Which do you use least?  Why do you think you were likely to use [*the features they mentioned using*] more than [*the features they mentioned not using*]? |
| Acceptability  Likes/Dislikes | What did you like/dislike about the registry? | What would you want change about the registry? In what ways would you change it? Why? |
| Registry Closing Question | Is there anything else regarding the registry that you would like to comment on? |  |
| **Aunt Bertha/Social Determinants Needs Assessment** | | |
| Usability | Tell me about your experiences using the social needs screening/Aunt Bertha.  How well does the social needs screening/Aunt Bertha work for you? | What were the challenges to using it?  Did you use Aunt Bertha as your social needs assessment, or did you use another platform? Why? |
| Fidelity/Adherence | What features of the social needs assessment or Aunt Bertha did you use the most? The least? | Why were you likely to use [t*he features they mentioned using*] more than [*the features they mentioned not using*]? |
| Acceptability  Likes/Dislikes | What did you like/dislike about the social needs assessment? | What was most helpful, and least helpful? Why?  What would you want to add or change? Why? |
| Patient Receptivity to/Use of Social Needs Assessment/Aunt Bertha | In what ways was the social needs assessment/Aunt Bertha helpful for your patients?  How often would you screen patients for social needs/use Aunt Bertha?  To what extent did patients like/dislike the use of the social needs assessment/Aunt Bertha?  For any identified social needs, would patients continue to report the same social needs over time? Were there any changes in patients’ social needs over time? | Tell me about a scenario where a patient was able to connect to the resources suggested by Aunt Bertha.  [*If no connections made*], Tell me about a scenario where a patient was unable to connect to resources. Did you use other tools/platforms to help patients connect to social needs resources? |
| Social Needs Assessment/Aunt Bertha Closing Question | Is there anything else regarding the social needs assessment/Aunt Bertha tool that you would like to comment on? |  |

Is there anything else you’d like to share about your experiences with TRIP?

**PART 4 : DEMOGRAPHICS**

Before we end, I would like to learn a little more about your background. Will you complete this 1-page survey? It will ask about basic information like race and education. *Hand survey (below) to participant.*

**CONCLUSION**

Do you have any final questions?

Thank you for taking the time to speak with me about your experiences with TRIP.